



**B**loom Asset Management, Inc. is a Registered Investment Advisor that provides professional money management and financial planning services for individual investors and businesses on a no commission, fee-only basis.

We are looking for a professional, outgoing, and a motivated individual to fill the role of Client Service Representative. This person will assist with the servicing of client accounts and must be focused on quality and outstanding customer service.

***Requirements:***

- **2 years of experience in Banking, Accounting or Finance ideally working with clients at an investment firm, and/or financial services institution.**
- **Exceptional communication skills, the ability to multi-task, excellent computer skills, including use of Microsoft Word, Excel, and Outlook.**
- **Some college course work related to Finance, Accounting or Economics**

***No phone calls accepted. If you or someone you know is interested please contact Mary Schwartz at:***  
**[Mary@bloomassetmanagement.com](mailto:Mary@bloomassetmanagement.com)**

**[Bloom Asset Management](#)** is an Equal Opportunity Employer and offers competitive pay and benefit programs and a teamwork environment in a growing company that has more than 30 years of excellence and integrity.